中銀信用卡更改卡戶資料表格 Cardholder Information Amendment Form

致 To：中銀信用卡(國際)有限公司 BOC Credit Card (International) Ltd.　傳真機號碼 Fax Number：(852) 2296 7468

卡戶姓名：_____　中銀信用卡/長城人民幣信用卡/易達錢卡卡號：_____
Cardholder Name　BOC Credit Card / Great Wall RMB Card /Express Cash Card No.

本人謹通知　貴司辦理以下事宜 *(請在適用的方格內加上"✓"號)* Please proceed with the followings *(please "✓" in the appropriate box)*

☐ **更改月結單之通訊地址** *(請以英文正楷填寫)* **Amend Statement Address** ***(in block letters)***
[不接受郵政信箱或學校宿舍 P.O.Box or college hostel not accepted]

☐ **更新聯絡電話 / 電郵地址 Update Contact Phone No. / E-mail Address**：
電話 Tel：(住宅 Home) _____ (公司 Office) _____ (手機 Mobile) _____
(傳真機 Fax) _____ (電子郵箱 E-mail Address) _____

☐ **更換信用卡，原因為 Card Replacement due to**
(請同時退回剪毀之信用卡 please also return the original credit card which has been cut off):
○ 磁帶損壞 Magnetic Tape Damaged　○ 外觀損壞 Card Surface Damaged　○ 卡背簽名錯誤 Incorrect Signature
○ 更改姓名 Name Changed (*請附改名契及身份証副本；不接受臨時身份証 please attach copy of Deed Poll & HKID, acknowledgement not accepted*)
○ 更改卡背簽名 Signature Altered　○ 其他(請註明) Others (please specify)：_____

☐ **更新身分証明文件 Update Identity Document** *(請附資料副本 **please attach copy**)*

☐ **申請信用卡櫃員機密碼 Apply for Credit Card's ATM PIN**
(附屬卡申請櫃員機密碼必須由主卡簽署 must be signed by main cardholder for applying ATM PIN for additional cardholder)

☐ **取消現金提現功能 Cancel Cash Advance Function**
○ 銀行櫃員機 ATM　○ 銀行櫃檯 Bank Counter　○ 兩者皆是 Both

☐ **更新收取宣傳品指示 Update Instruction on Receipt of Promotion Material** *("✓"表示收取 Accept；"X"表示不收取 Not Accept)*
○ 電話直銷 Telemarketing Calls　○直銷郵件 Direct Mails　○電話短訊 SMS　○電子推廣郵件 Promotion Emails

☐ **刪除附屬銀行帳戶 Delete Linked Bank Account(s)**：
銀行帳號 Bank A/C No.：_____ 生效日期 Effective Date：dd/ mm/ yy
銀行帳號 Bank A/C No.：_____ 生效日期 Effective Date：dd/ mm/ yy

☐ **取消自動轉帳服務 Cancel Autopay Service**：
銀行帳號 Bank A/C No.：_____ 生效日期 Effective Date：dd/ mm/ yy

☐ **取消信用卡 Cancel Credit Card*(請同時退回剪毀之信用卡，包括附屬卡)*** *Please return both the main and the additional cards*
○ 取消主卡 Cancel main card *(如有附屬卡亦一併取消 additional card(s), if any, will be cancelled at the same time)*
○ 只取消附屬卡 Cancel additional card only：附屬卡卡號 additional card card no.: _____
○ 未能退卡 Unable to return credit card (s)

取消卡原因為 Reason(s) for card cancellation：_____

註：(1) 如 閣下曾授權商戶定時從此信用卡戶口扣取費用，或有任何自動轉帳安排，請自行聯絡商戶取消有關安排或更改付款方式。
(2) 信用卡取消後，相關之八達通自動增值服務(如適用)亦已一併被終止。如有需要，請自行與八達通卡公司作合適之安排。
(3) 如需報失信用卡，請即致電 25442222 辦理報失。

***Note :(1)** If you have authorized recurrent debit to your card account, please contact the merchant concerned direct to cancel such standing instructions and make such other alternative payment arrangement as you deem fit. (2)Octopus Automatic Add Value Service facility linked to the cancelled card (if any) will be automatically terminated upon card cancellation. Please contact Octopus Cards Limited directly for alternative arrangement.(3) For lost/stolen card, please report by calling 25442222.*

☐ **取消機場貴賓室卡 Cancel Priority Pass Card - 機場貴賓室卡卡號 Priority Pass Card No.**：_____

☐ **更改信用額度***(如申請長期加額，請同時附上近期財務資料以作審批)*
Change of Credit Limit *(please enclose recent financial/asset proof for permanent credit limit increase application)*

由 From _____ **至 To** _____

☐ **其他 Others**：_____

☐ **更改簽名式樣 Amend Signature Specimen**

現有簽名式樣 Current signature：_____ 新簽名式樣 New signature：_____

持卡人簽署 Cardholder Signature：_____ *(Should be the same as that on the application form 須與申請表上之簽署相同)*

聯絡電話 Contact No.：_____ 日期 Date：dd/ mm/ yy

卡公司專用 For Card Company Use Only : M A I C　(CIAF07_0309)